

Undergraduate Course Registration Waitlist System



2026. 7. 6.

Academic Affairs Team

Undergraduate Course Registration Waitlist System

[What is Course Registration Waitlist System?]

For courses that exceed the enrollment limit during the undergraduate registration period, students will be placed on a waitlist in the order of application. As seats become available, registration will be automatically processed based on the waitlist ranking.

1. Overview of Waitlist System

Category	Content
Applicable to	Undergraduate course registration ※ Graduate course registration not applicable
Period	Undergraduate course registration period (2026. 8. 12. ~ 8. 14.) ※ Day 1 and 2 (Even/Odd-numbered Student ID 10:00 ~ 18:00), Day 3 (All Student ID 10:00 ~ 24:00) ※ Daily reset of waitlist order by student ID category (even-numbered IDs, odd-numbered IDs, and all IDs) ※ Not applicable to course registration for new and transfer students or to the add/drop period during the first week of semester
Courses Applied for	Up to a maximum of 2 courses ※ Duplicate waitlisting is not permitted for courses with the same course code
Assignment of Waitlist Number	Up to 100% of the course capacity (maximum of 100 students) for each category (corresponding department and study year / other study year / other department / double major program) ※ Waitlist status can be checked under 'Waitlist Applications' in the 'Course Registration Cancellation' menu.

[Important Notes]

A. Courses applied for through the waitlist are counted toward the maximum allowable credit limit.

☞ If you have waitlisted courses, registration for other courses with available seats may be restricted due to exceeding the maximum allowable credit limit.

※ e.g.) If Student A, whose maximum allowable credit limit is 19 credits, has completed registration for 17 credits and is waitlisted for one 2-credit course, the student cannot register for another available 2-credit course (as this would exceed the allowable credit limit).

☞ After canceling the waitlist for the 2-credit course, the student may register for another available 2-credit course.

B. Class times of waitlisted courses must not overlap with those of registered courses.

C. Examples of cases where waitlisting is not permitted (same as not permitted course registration)

① When the academic unit sets the number of available seats for course registration to zero.

※ e.g.) 'English Literature' course cannot be waitlisted if the English Language and Literature Department sets the number of available seats for the course to zero.

② When the course time overlaps with that of a course for which registration has already been completed.

※ e.g.) If 'English Literature' course for TUE 3,4 is registered, 'English Drama' course for TUE 3,4 cannot be waitlisted.

③ When the maximum allowable credit limit is exceeded (waitlisted courses are also included in the credit limit)

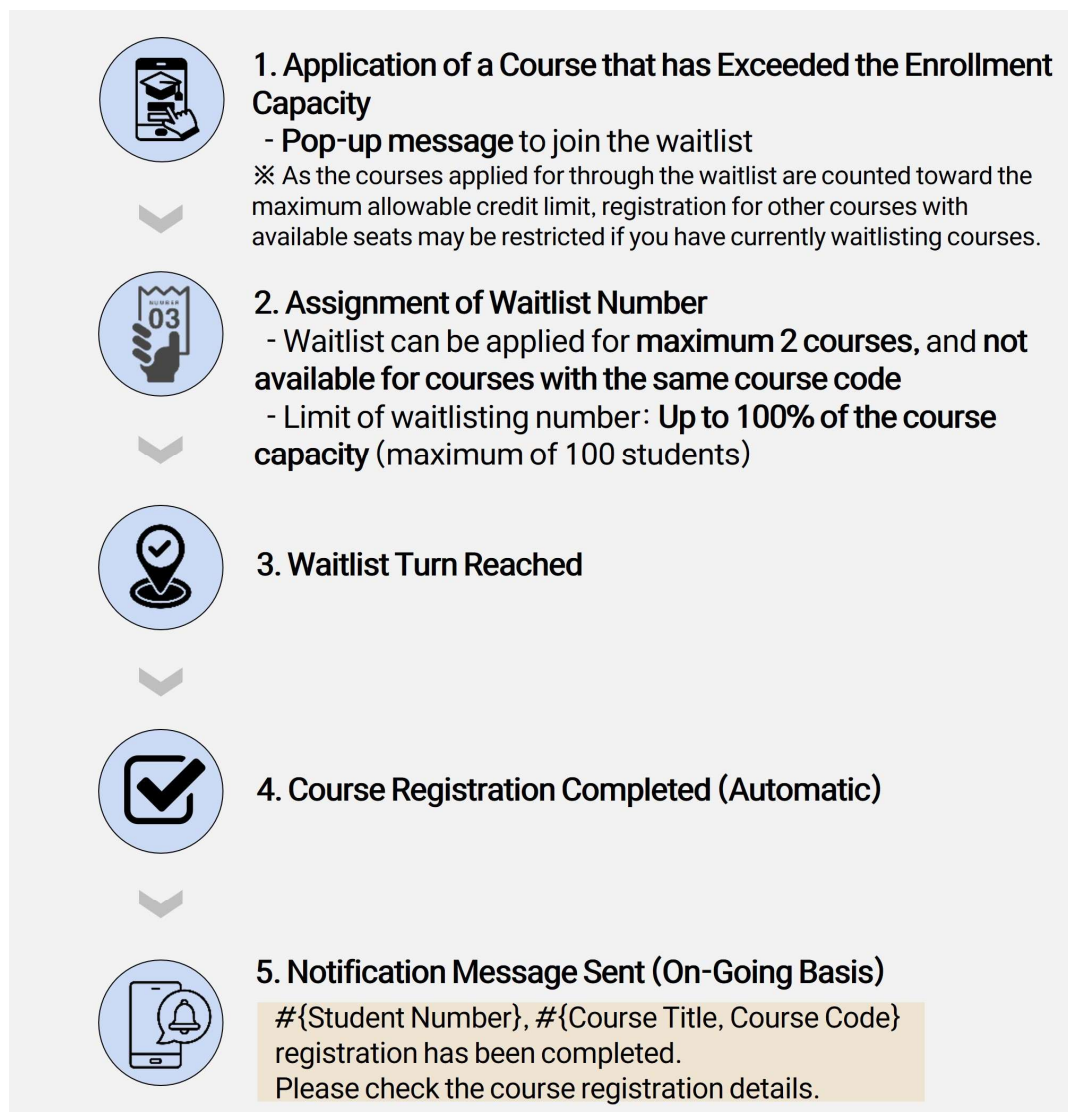
※ e.g.) If the maximum allowable credit limit is 19 credits and 17 credits have already been registered, waitlisting for a 3-credit course is not permitted.

④ Restrictions based on inter-campus credit exchange limits, exceeding the allowed number of course retakes, or other constraints determined by the academic unit or course characteristics

※ If a student received a grade of C in the course 'English Literature' in the Spring 2024 semester and retook the course in the Spring 2025 semester, receiving a grade of C again, the student is not permitted to register for or join the waitlist for the same course in the Spring 2026 semester.

2. Summary of Waitlist System Operation

※ Refer to page 5 for detailed instruction.



※ After receiving the KakaoTalk notification message, students must personally check the course registration details that have been automatically processed according to their waitlist order in the “Course Registration Status (Cancel)” menu on the course registration website.

※ To avoid any disadvantages due to not receiving the notification message, please ensure that your contact information is up to date in the portal and that you have not opted out of receiving KakaoTalk notifications.

※ How to update contact information : Login to CAU Portal > Click your name at the top right > Edit My Information > Update your mobile phone number, email address, etc

3. Waitlist System Operation Instruction

① Application of a course that has exceeded the enrollment capacity

수강신청 안내		장바구니 목록		강의시간표 조회/신청		수강신청내역(취소)							
장바구니 내역													
신청	과목번호-분반	과목명	학년	이수구분	학점-시간	담당교수	배강	강의시간	자자	자타	타부	복연	강의유형
신청		미국문학사	2	전필	3-3				0 (20)	0 (18)	0 (0)	0 (4)	
신청		영문법(영어A강의)	3	전공	3-3				0 (14)	0 (11)	0 (1)	0 (4)	
신청		거시경제학	2	연전	3-3				3 (26)	3 (24)	0 (13)	0 (30)	
신청		미시경제학	2	연전	3-3				0 (13)	0 (18)	0 (15)	0 (29)	
신청		미국시와사회	3	전공	3-3				7 (22)	6 (12)	0 (9)	0 (4)	
신청		미국시와사회	3	전공	3-3				9 (20)	9 (18)	0 (2)	0 (10)	
신청		게임이론	2	복전	3-3				10 (45)	0 (45)	5 (10)	0 (20)	
신청		미국시와사회	3	전공	3-3				4 (23)	8 (19)	0 (0)	3 (8)	
완료		영어통사론	3	전공	3-3				20 (25)	12 (21)	1 (1)	1 (3)	

② Pop-up message to join the waitlist

알림

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정원을 초과한 과목입니다.
대기신청 하시겠습니까?

확인 취소

③ Waitlist completed

알림

신청하신 <07983-01> 과목이
대기신청 되었습니다.

확인

④ Check waitlist details (order, etc.) [Course Registration Status (Cancel) menu]

수강신청 안내

장바구니 목록

강의시간표 조회/신청

수강신청내역(취소)

수강신청 내역【신청과목수: 4 신청학점: 12】

삭제	캠퍼스	과목번호-분반	과목명	배강	이수구분	교양영역	재수강	학점	담당교수	강의시간	유연학기	기이수 년도 / 학기 / 과목
삭제	서울	31819-02	미국시와사회		전공			3				
삭제	서울	01415-05	경제수학		복전			3				
삭제	서울	00736-01	거시경제학		연전			3				
삭제	서울	01566-03	계량경제학		연전			3				

대기신청 내역【신청과목수: 1 신청학점: 3】

삭제	대기순위	캠퍼스	과목번호-분반	과목명	배강	이수구분	교양영역	재수강	학점	담당교수	강의시간	기이수 년도 / 학기 / 과목
삭제	1	서울	07983-01	미시경제학		연전			3			

⑤ Delete waitlist application (click the "Delete" in the Waitlist Applications section).

알림

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[미시경제학 07983-01]을
대기신청 내역에서 삭제하시겠습니까?

확인 취소

알림

[미시경제학 07983-01] 대기 취소되었습니다

확인

4. Additional Information

- A. The waitlist system only operates during the undergraduate regular course registration period. There will not be any waitlist system during any other periods.
- B. The waitlist system will be initialized after 24:00 of each day during the three days.

※ Waitlist System Operation Timetable

구분	시간
Day 1 (even-numbered Student ID)	10:00 ~ 18:00
Day 2 (odd-numbered Student ID)	10:00 ~ 18:00
Day 3 (All Student ID)	10:00 ~ 24:00

※ Note) The waitlisted course is only valid until Day 3 at 24:00, and it will not continue until course add/drop period. (There will not be any waitlist system during the first week of the semester)

- C. As the courses applied for through the waitlist are counted toward the maximum allowable credit limit, the total credit of registered courses and waitlisted courses cannot exceed your maximum allowable credit limit.
- D. Waitlist numbers are assigned on a first-come, first-served basis and can be viewed in the 'Waitlist Applications' section of the 'Cancel Registration' menu.